

# St. John Regional Catholic School

15 South Garand Street, Winslow, Maine 04901  
Tel: (207) 872-7115 Fax: (207) 872-2500  
E-mail: [SJCS@stjohn.pvt.k12.me.us](mailto:SJCS@stjohn.pvt.k12.me.us)  
Website: [www.stjohnschoolwinslow.org](http://www.stjohnschoolwinslow.org)

Rev. Philip A. Tracy, Pastor

Mrs. Valerie Wheeler, Administrator

## School Board Agenda

October 20, 2009, 6:00-7:30PM

## School Board Members

Fr. Phil Tracy – Parish Administrator

Mrs. Val Wheeler – Administrator

Mrs. Janice Souviney – Child Care Center Director

Mrs. Kerry Smart – Director of Development & PR

Mr. Bob Bizier – Board Member

Mr. Scott Giroux – Board Member

Mr. Russ Clavette – School Board Chair

Mr. Jeff Wrigley – Board Member

Mrs. Diane Charland – Board Member

Mr. Ryan Loubier – Board Member

Mr. Gerry Poissonier – Board Member

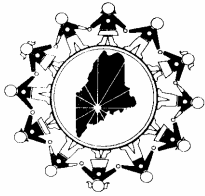
Mr. Jim Mathieu – Board Member

## Agenda Items

- I. Opening Prayer (Fr. Tracy)
- II. Announcements (Mr. Clavette)
  - a. New Board Members
- III. Reports (Board)
  - a. Administrative Report Discussion (Mrs. Wheeler)
  - b. Child Care Center Director Report Discussion (Mrs. Souviney)
  - c. Director of Development & Public Relations Report Discussion (Mrs. Smart)
- IV. Review of Budget (Board)
- V. Chewonki Foundations Traveling Natural History Program (Mrs. Wheeler)
- VI. Board Discussion - Approach to future / current fundraisers (Board)
  - a. Windsorvetclinic.com (Board)
  - b. Existing Fundraisers Log (Mrs. Smart)
- VII. Three Year Marketing Plan (Mrs. Smart)
- VIII. Grade Expansion Update (Fr. Tracy)
- IX. Pastors Remarks (Fr. Tracy)

*Our mission:*

*Our school offers a Catholic atmosphere to provide quality education and spiritual development to our students and their families.*



# St. John Regional Catholic School

15 South Garand Street, Winslow, Maine 04901

Tel: (207) 872-7115 Fax: (207) 872-2500

E-mail: [SJCS@stjohn.pvt.k12.me.us](mailto:SJCS@stjohn.pvt.k12.me.us)

Website: [www.stjohnschoolwinslow.org](http://www.stjohnschoolwinslow.org)

Rev. Philip A. Tracy, Pastor

Mrs. Valerie Wheeler, Administrator

## Administrative Report

- Fire Prevention Programs were held for the children and the fourth graders were able to participate in the new smoke house program. The fourth graders were transported by bus and combined with a public school group to review the educational video about fire hazards.
- Our children did not go to the Common Ground Fair this year. We developed a special day filled with different educational activities. The children learned how to weave yarn, make solar ovens and learned how to make apple dumplings.
- We held a special celebration for our third graders to celebrate their sacramental preparation and the receiving of the sacraments. A special muffin morning was held with a prayer service. The school presented them all with a gift to honor their special day.
- I attended the principal meeting and we talked about the musical celebration we would like to hold state wide for all the Catholic Schools. Each school would have representation of either band members or chorus members. We will only be able to send 3-5 singers. The event will be held at St. Doms in May.
- We attended the diocesan workshop and listened to Dr. Elinor Ford talk to us about Catholic Education throughout the country and our role. She was a dynamic speaker and the staff seemed to really enjoy the topic.
- We have received our Title I Funding figures from the public school and because of the stimulus money increase this year; we may be able to extend the Title I program to include more time.
- We would like to have a discussion about the school pride attire to see about the possibility of extending the attire to include a jumper for the girls and a vest for the boys.
- Parent teacher conferences will be held on October 28<sup>th</sup> which is being held about half way through the semester.

Respectfully submitted,

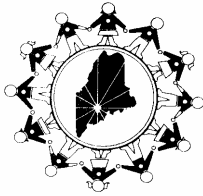
*Mrs. Wheeler*

## Preschool/ Aftercare Report

- I checked out the Windsor Vet Clinic site as requested. Their children attend our aftercare program.
- Spoke to Kerry about a fundraiser the Winslow Football Booster program did this fall. We cleared \$7000.00 in a one week sell time, for a 2 month Cash Calendar. I passed an extra copy of the calendar to Kerry to see how we could change it up a bit to fit our school. It made \$10,000 with \$3000 in cash prizes to give away.
- I had a packet from the Chewonki Program come to me and printed off Planetarium info, so I passed it along to Valerie.

*Our mission:*

*Our school offers a Catholic atmosphere to provide quality education and spiritual development to our students and their families.*



# St. John Regional Catholic School

15 South Garand Street, Winslow, Maine 04901

Tel: (207) 872-7115 Fax: (207) 872-2500

E-mail: [SJCS@stjohn.pvt.k12.me.us](mailto:SJCS@stjohn.pvt.k12.me.us)

Website: [www.stjohnschoolwinslow.org](http://www.stjohnschoolwinslow.org)

Rev. Philip A. Tracy, Pastor

Mrs. Valerie Wheeler, Administrator

- Our staff attended the workshop in Lewiston on Friday, 9th. The staff found it informative and is working on different ideas to keep "Christ Alive" in our classrooms.
- Early release forms have gone out for aftercare children for Oct. 28th.
- A few reminders might need to start going home concerning Thanksgiving week, school is closed. We will be open for preschool/daycare on Monday November 23rd. Grades K - 5 are off that week.
- I gave a tour on Oct. 13, at 4:30 to a family with a 3 year old.

Respectfully submitted,

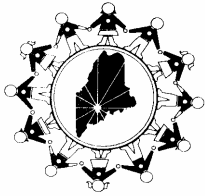
*Mrs. Sawiney*

## Development/PR Office Report for School Board September 22, 2009

- Updated website with "Look what's happening at St. John..." and new "Grandparents Day Page".
- Working on October and November events with Pumpkin Carving, Fairy Tale Parade, Kids' Boutique and Ladies' Night Out.
- Attended Catholic Schools Diocesan Workshop at St. Dominic's High School.
- Collaborating with Mrs. White, the librarian, on this year's book fair at Barnes and Noble Bookstore in Augusta.
- Pastor Appreciation Ad in Morning Sentinel.
- Thank you notes for many gifts received from families In Memoriam.
- Designing new thank you note with student body picture.
- Continue to work with Homeroom Parents fostering lines of communication.
- Lands End school pride ordering continues to grow (conversation to be had at school board regarding this).
- Have received two phone calls already for future kindergarteners for Fall 2010.
- Fundraising report.
- Worked on ad with the "How to ...." Guide on picking Catholic Schools – will be included this year with St. Dom's, St. Michael's and Mount Merici

*Our mission:*

*Our school offers a Catholic atmosphere to provide quality education and spiritual development to our students and their families.*



# St. John Regional Catholic School

15 South Garand Street, Winslow, Maine 04901

Tel: (207) 872-7115 Fax: (207) 872-2500

E-mail: [SJCS@stjohn.pvt.k12.me.us](mailto:SJCS@stjohn.pvt.k12.me.us)

Website: [www.stjohnschoolwinslow.org](http://www.stjohnschoolwinslow.org)

Rev. Philip A. Tracy, Pastor

Mrs. Valerie Wheeler, Administrator

## Future Plans

- Continue update of alumni, work on ideas of connecting through i.e. postcards, Christmas cards, and congrats on honor roll.
- Work on a newsletter for potential parents and/or alumni.
- Continue to work on growing donor database.
- Calendar for Spring – Catholic Schools Week, Open House, Countries Night and reach out to potential kindergarteners.
- Working with marketing committee in development/implementation of three year plan.
- Meet with Janice to analyze and discuss future Kindergarteners and possible “recruiting events” for them

Respectfully submitted,

*Mrs. Smart*

*Our mission:*

*Our school offers a Catholic atmosphere to provide quality education and spiritual development to our students and their families.*