

St. John Regional Catholic School

15 South Garand Street, Winslow, Maine 04901
Tel: (207) 872-7115 Fax: (207) 872-2500
E-mail: SJCS@stjohn.pvt.k12.me.us
Website: www.stjohnschoolwinslow.org

Rev. Philip A. Tracy, Pastor

Mrs. Valerie Wheeler, Administrator

School Board Agenda

January 19, 2010, 6:00-7:30PM

School Board Members

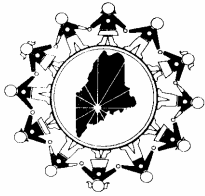
Fr. Phil Tracy – Parish Administrator
Mrs. Val Wheeler – Administrator
Mrs. Janice Souviney – Child Care Center Director
Mrs. Kerry Smart – Director of Development & PR
Mr. Bob Bizier – Board Member
Mr. Scott Giroux – Board Member
Mr. Brian Kelly – Board Member

Mr. Russ Clavette – School Board Chair
Mr. Jeff Wrigley – Board Member
Mrs. Diane Charland – Board Member
Mr. Ryan Loubier – Board Member
Mr. Gerry Poissonier – Board Member
Mr. Jim Mathieu – Board Member

Agenda Items

- I. Opening Prayer (Fr. Tracy)
- II. Announcements
- III. Reports (Board)
 - a. Child Care Center Director Report Discussion (Mrs. Souviney)
 - b. Director of Development & Public Relations Report Discussion (Mrs. Smart)
- IV. Review of Budget (Board)
- V. New School Principal Position Update (Fr. Tracy)
- VI. Grade Expansion Update (Fr. Tracy)
- VII. Pastors Remarks (Fr. Tracy)

*Our mission:
Our school offers a Catholic atmosphere to provide quality education
and spiritual development to our students and their families.*



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Preschool/ Aftercare Report

- We have one new registration, bringing our number to 49 students.
- Starting to approach parents of prospective Kindergarten parents on their plans for the fall.
- Plan to meet with Kerry about the "cookies & milk" dates and info for all 5 year old children.
- The children raised \$138.00 that they presented to Father Phil before Christmas break, to go to a family in need.
- I'm in touch with the Juvenile Diabetes Foundation, Lauren Suprenant. We are planning a Hop-A-Thon for March 15th & 16th. I have received info for parents, a DVD for the children to watch and in touch with Kerry about speakers before we hop.
- We are looking forward to the preschool participating in the activities for Catholic School Week. I've met with Valerie and Kerry about the preschool's plans.
- Sign up sheets for Feb. vacation have gone home with the daycare children, preschool through grade 5. We need 12 children to sign up for us to remain open. Forms are due back by Feb. 1st and a decision will be made at that time.
- Sent home the H1N1 notices and Val included the preschool when the planetarium visits on Feb. 8th.

Respectfully submitted,

Mrs. Souviney

Development/PR Office Report

- Continuing updating of website.
- Advertisement of school through Chamber ad for Morning Sentinel in Community Connections.
- Beginning work of promotion of Catholic schools week through bulletin.
- Collaborate with staff and Mrs. Wheeler on Catholic Schools Week itinerary.
- Developing brochure for Catholic Schools Week events.
- Delivery of 1500 postcards to alumni and now purging and updating with parent volunteer Alumni Database for Spring Newsletter to Alumni.
- Continue to work with Janice Souviney, Director of Preschool, on prospective kindergarten families.
- Spoke with Janice Souviney on potential of the JDRF Hop-A-Thon and promotion of this event.
- Ran list of potential pre-K to 5th grade families and potential kindergarteners through Parish database.
- Beginning work on promotion and contact for February Cookies and Milk.
- Identifying preschools for mailing for February Cookies and Milk.
- Promotion of Tours for prospective families during Catholic Schools Week.
- Thank you notes for many gifts received from families In Memoriam.
- Continue to work with Homeroom Parents fostering lines of communication.
- Submitting another Lands End school pride order.
- Presentation of Retention Team's plan to PTFA and Homeroom Parents.

Future Plans

- Continue update of alumni, work on ideas of connecting through i.e. postcards, Christmas cards, and congrats on honor roll.
- Work on a Spring newsletter for potential parents and/or alumni.
- Continue to work on growing donor database.
- Calendar for Spring – Catholic Schools Week, Open House, Countries Night and reach out to potential kindergarteners.
- Working with marketing committee in development/implementation of three year plan and Retention Team.
- Pursue a "follow up" with St. John students who were featured in Diocese "Harvest" magazine.

Respectfully submitted,

Mrs. Smart

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